

**PSCASN Minutes  
Jacksonville, Florida  
March 2006**

**Board Members Present:**

President Beth Burton – Naperville, IL.  
Vice-President Linda Flaherty - Lincoln, NE  
Treasurer Mary Sue Robey – Kent, WA  
Secretary Kathy Strickland – Marietta, GA  
Past President Cheri Pickard – Alpharetta, GA  
Commissioner Bob Greenlaw  
CALEA Liaison Karen Shepard

**Members Present:**

Amtrak Police Department – Felix Perez  
Chesterfield Emergency Communications – Pamela Cimburke, K. Rosamilia  
Citrus County Sheriff – Joseph Echette, Jody Bloomer  
City of Plano – Mark Theurer  
City of Reno – Jeremy Clark  
City of Roanoke – Vicki Babb, Sherre Oaks  
City of Tulsa – John Hampton  
Columbia Richland – Felicia Fulmore  
County of Onondaga – Jo-Anne Munroe  
Kitsap County 911 – Linda Ficarra  
Prince William County – Hazel Colsen  
Tucson Airport Authority Communications – Les Craddock

**Guests Present:**

Osceola County Sheriff Office – David Rhinehart, Modesty Adams  
Seattle Police Department – Maureen Reynolds  
Southwest Central Dispatch – Sherry Swain

**Minutes of PSCASN meeting March 22, 2006**

President Beth Burton began the meeting at 3:15 pm. welcoming all members. Due to Commissioner Greenlaw having another meeting to attend, the agenda was changed to begin with his report.

Commissioner Greenlaw gave an update on the Standards and Review Committee, advising of the meeting in April in Fairfax to make changes from suggestions and problematic standards. There have been several conference calls and web conferencing meetings that have been working well. They have finished Chapters 1 and 2 and begun Chapter 3. Commissioner Greenlaw advised he will be retiring in April and become a CEO for a law enforcement company. He will be staying on the Commission for his 3 year term.

President Beth Burton officially called the meeting to order at approximately 3:30 pm. Introductions of the board liaisons and all members and guests followed. Congratulations were offered to all agencies present up for certification on Saturday.

Minutes of the November meeting in Nashville were passed around and reviewed. Beth stated for those not aware, membership is \$50.00 per agency, not each person. Cheri Pickard moved to accept the minutes; the motion was second by Vicki Babb. With no further discussion, the motion was unanimously accepted.

Mary Sue presented the Treasurer's report which covered the end of 2005 and January and February of 2006. She asks that if any agency has not submitted fees, please do so by May 1. Linda moved to accept the report; the motion was second by Vicki Babb. With no further discussion, the motion was unanimously accepted.

Karen Shepard presented the CALEA Liaison Report. Forty communications agencies are accredited (not including those agencies being reviewed at this conference).

APCO representative is not present. Beth advised there is an APCO symposium in Illinois this week. The Project RETAINS program is good training for accredited agencies. For those interested, there is an APCO booth here at the conference.

Beth moved onto new business of voting on the bylaws. Cheri reviewed of the ongoing progress. The bylaws have been on the website since Nashville. Open

for discussion. Jody motioned to accept the bylaws; the motion was second by Cheri. With no further discussion, the motion was unanimously accepted.

Newcomer packets have been discussed. The initial plan is to add new agency names to the website and due to the lack of computer resources to some agencies they will receive a hard copy of information that is available on the website.

The list server has been very successful.

Input for the consideration of corporate sponsorship was requested. There were several questions regarding access to the list server. Everyone in agreement that sponsors would not have access. Maybe we could have a link to the corporate sponsor's website. Cheri gave her opinion of this being a good idea. This could be a resource for agencies to take a look at a sponsor's material such as Power DMS software, but they would pay for advertisement and not have access to the list server. Member vote by hand show a general approval to allow vendors on our website. Question arose if vendors are going to allow CALEA/PSCASN advertise on their websites?

A guest raised the question, if an agency is not in the CALEA process, are they eligible to be a member of PSCASN? This list server could be a great resource. Beth stated this is a valid question and we may have to research and take a further look. This could become a future issue.

Willis Carter, vice president of APCO and a TEAM Leader entered the meeting. Quick update from APCO: APCO continues to build a better and stronger relationship with CALEA. We are trying to preach the word of accreditation.

APCO has an annual conference each year and has begun having panel discussions on accreditation and the process. Several agencies have no written policies at all.

#### Open Forum

Les Craddock expressed concerns of assessors differ in opinions in regards to Standard 6.8.4 bullet F on computer systems. Their law enforcement side passed on this standard, but assessors say that we are non-compliant. Les states the standard needs to be clearer in regard to computer systems. During the discussion, Cheri advised that it will be put up for review for more clarification while in Fairfax. Beth reiterated that there are discrepancies between agencies, but we have to make the standards work for everyone. We don't always agree on them, but we have a review process for the standards.

Pam expressed concerns of assessors from law enforcement vs. assessors from communications. Cheri stated assessors are assessors and files are files. Beth added that the key is that assessors can go beyond what is in the files. Commentary is suggestive not binding.

Mary Sue mentioned that they are on their 3rd re-accred and guilty of filling files a little too full. I have backup files for files that will be in a box at the resource table.

Cheri encouraged members to give ideas and suggestions.

Beth announced that panel and mail off files are being mailed off to the assessors at the same time now.

Cheri brought up the fact that we are getting a lot of request for mock assessments. Make sure to contact us and make sure the agency is still in the process. Try to plan your mocks a little further out; we are getting overloaded with requests. Beth added if you are willing to do mocks to let us know. Cheri stated to also consider shadowing a mock assessment. Linda also stated for those not sure if they are doing files correctly can mail them off and have mock assessors take a look at them to see if you are on the right track.

Questions have been brought to our attention in reference to an email of CALEA having an issue regarding the use of the computer program TAME. This is a sensitive issue. It seems that TAME may have some copyright problems and this fight has been ongoing for several years. The CACE program has trademark on the bottom of everything. The Northwest PAC wants our opinion and to use our comments. There are some finance issues that have filtered into the alliance programs. Beth acknowledged this is only one side of the story. We do not want to persuade anyone's view on the issue but would like to hear the other side of the story.

Discussion regarding the CALEA store. Three years ago we screamed for merchandise/shirts with communications logo. This year they have only one shirt. Is anyone interested in our PCASN logo for our own shirts or other merchandise? CALEA store stated they were updating their stock. We may still think about doing something with our logo.

Any further comments, questions, discussion?

Questions regarding text messaging 911. We need to check on this thru APCO.

Chapters 5-6 will probably have several changes during the review process.

Meeting was adjourned by Beth Burton at 1720