

PCASN Minutes – Draft
Reno, Nevada
November 2006

Board Members Present:

President Beth Burton – Naperville, IL
Treasurer Mary Sue Robey – Kent, WA
Secretary Kathy Strickland – Marietta, GA
Past President Cheri Pickard – Alpharetta, GA
Commissioner Bob Greenlaw
CALEA Liaison Karen Shepard

Members Present:

Charlottesville/UVA/Albemarle County ECC – Deborah Wade
Clark Regional Emergency Services Agency – Karen Fox
Eastside Communication Center – Pam Heide
Henderson Police Dept. – Barbara Braberec
Kitsap County Central Communications – George Hazard, Linda Ficarra
Reno Emergency Communications – Kelly Odom, Suzy Rogers
City of Roanoke E911 – Vicki Babb
Virginia Beach 911 – Angela Anderson, Melinda Bramley
Winnebago County Sheriff – Brad Fitz
Wood Dale Police – Craig Celia, Julie Ann Wisniewski

Guest Present:

Arapahoe County Sheriff – Claudia Bailey, Tracie Powell, Deb Thompson
Aurora Public Safety Communications – Noel Mink
Broward Sheriff Office – Kyle Berwick, Susanne Lowe, Kim Nelson, Kim Rubic
D.C. Office of Unified Communications – Chris Omekam
Delaware State Police – Bill Carrow
LVMPD Communications – Teresa Moody, Marla Sarpy

Minutes of PCASN meeting November 15, 2006

President Beth Burton began the meeting at 3:15 pm. welcoming all members.
Introductions of the board liaisons and all members and guests followed.

Old Business

Cheri motioned pass minutes, Deb 2nd. All voted in favor.

Mary Sue gave a treasure report which covered March 1 through June 30, 2006 (being we did not meet for the Kentucky Conference). Mary Sue suggested a motion to remove those agencies that have not paid dues: Honolulu Pd and University of Albany. Several emails were sent and hard copies were sent twice. Honolulu said they were not going to renew. Cheri made a motion. Debbie 2nd the motion. All voted in favor.

Karen

CALEA Report about 40 agencies that are Communications accredited.

Bob Greenlaw – Commissioner Report

The Standards and Review Interpretation Committee (SRIC) review of the new standards (228) will be presented to the Executive Committee (closed session) and they will decide to approve them. If approved, they should be implemented in 2007 and you will have a year to cross over.

Beth – PCASN website new address is PCASN.net and it is up and running.

New Business

Cheri and Deb – SRIC – Second Edition Standards

The SRIC group consisted of Cheri, Deb, Beth, Mary Sue, Chris Fisher, Julie Righter, Tonette Lee and JoAnne Monroe and was chaired by Commissioner Greenlaw. This group is just like the people in this room. The purpose is to bring standards forward from 1999 to today. There will be 7 chapters instead of 6 chapters. There are 228 standards instead of 216 standards. Don't be alarmed by the increase in number, some of the standards are from bulleted standards and some have been added to be observable. From notes and your comments we added better definitions and glossary. Some of the Other-Than-Mandatory have changed to Mandatory. It is possible that we may be told to go back to the drawing board. We really looked at some of these that came from the law enforcement side of the house to be more communications related.

We are considering having a discussion board to have some of those on the focus board to be available to answer some of the questions regarding the new standards.

Chapter 7 is 19 standards and all are mandatory. They were taken straight from FEMA guidelines. The standards that were beefed up were EMD, performance measurement, training, and retention. We added some time sensitive standards. Definition of analysis and review was also added. Remember our definitions are different so read through the glossary and we want your feedback. We tried to clear up some of issues with mutual aid. Standard 2.6 have changes for Public Education function. Review of numbers for agency sizes a, b, and c.

This will need to be voted on as a Draft. An effective date and a transition date will be set. You need to wait until they are effective before building your files. To be worrying about this for an on-site is premature. This is the time to make any comments.

Some things were tracked with 5th addition for law enforcement. Very few that will affect agencies monetarily.

Encourage every one to be at the 8:30am open session on Friday. Please take the time to review the new standards and give your feedback good, bad, or indifferent.

Kathy - PCASN logo will be ready for next meeting. We do not have much in representation for apparel and such with the Communications. I have found a person to embroider the logo for 5 dollars each. It will be for non-profit.

Beth motioned to accept nominations for Board Positions for Treasurer and Vice President and Deb 2nd. All vote in favor.

Cheri nominated Mary Sue Robey for Treasurer. Beth 2nd. We will continue to accept nomination via email for 30 days if anyone would like to consider.

Beth - We are accepting nominations for Vice President. Current Vice President is Linda F. and she is not here today. There was a nomination for Linda to continue as Vice President and a 2nd. There was a nomination for Pam Cimburke (not present) and a 2nd. Again, we can continue to accept nominations for 30 days. The nominations will be voted on in Greensboro. Those nominated do not have to be present to win. Votes will be accepted via email prior. All information will be sent on the List serve.

Beth – Congratulations to all those that are here receiving certificates this week and presented a certificate from PCASN.

Open Forum

Craig –Wood Dale, Ill. - Appreciation for those that helped with their mock – they were great.

Beth – mock very important step and really makes a difference.

Deb – discussion of using some of the monies from funds of PCASN for mocks.

Mary Sue – would use a lot of the money very fast.

Deb – no, maybe pay for a couple nights hotel.

Beth/Cheri - may need to put a limit. Money goes to pay for website, hospitality, and this past year donation for Katrina. Maybe we can develop a grant for those who need additional monies for mocks or opportunities to have meetings outside of CALEA.

Bob – discussion of On-Sites. If you have a problem with an Assessor during an on-site contact your program manager. We train assessors, but we have had to fire them. Everyone is not perfect. This is not the good ‘ol boys’ club. Same thing for your Program Manager, if you are not getting service or callbacks – contact me.

Deb – I would like to encourage those of you once you get comfortable with the process to become an Assessor. I don’t think Law Enforcement would be comfortable with two Assessors from Communications just as we in Communications don’t really want two Assessors from Law Enforcement.

Mary Sue – for those of you new to this our Website is: PCASN.net and our List serve is for each agency which pays \$50.00, not per person. It is a great resource for everyone.

The meeting was adjourned at 16:59.