



# PSCASN

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excellence!*



PSCASN Minutes  
Reno, Nevada  
March 19, 2015

**Board Members Present:**

Treasurer Mary Sue Robey - Kent, WA

**In Attendance:**

Alameda County Sheriff's Office  
Anderson County Unified ECC  
APCO  
CALEA  
Lincoln 911  
Chesterfield Emergency Communications  
Columbia-Richland Communications  
CRESA  
Alexandria Department of Emergency Communications  
Kitsap County Central Communications  
Lafourche Parish Sheriff's Office  
Metro Nashville Airport Authority  
Oakland Housing Police Department  
Parker Police Department  
Tom Nesko  
St. Louis Metropolitan Police Department  
Valley Communications Center

Treasurer, Mary Sue Robey, called the meeting to order at 1:15 PM, welcoming everyone. She introduced the Board members who were not in attendance. Introductions were made around the room.



### **Old Business:**

Minutes from the Albuquerque, NM conference were approved.

Mary Sue reported the balance at end of the quarter (March 2015) was \$18,666.27. She reported PSCAN is now using Quickbooks and the expenses this quarter included training on the new software, taxes and licenses in the amount of \$239.50. Total Net Revenue to date was \$2,710.50.

Treasurer's report was approved.

### **CALEA Liaison Report:**

Commissioner Righter-Dove discussed SRIC reviews including possible amendments to 4.3, 4.7, 4.8 and 2.3.5. A survey was sent out to everyone regarding psych and physical evaluations. She added 5.2.9 Accreditation Manager Training is not on the agenda yet. The SRIC is reviewing 3.4.7, 2.3.3, 1.2.2, 6.8.7 and 6.8.5. There were no questions regarding Commissioner Righter-Dove's report.

Mark Mosier discussed the proposed 4 year assessment cycle. Compliance officers will look at agency files annually thru Power DMS for the first 3 years and make a report for the assessment team in the 4th year. He stated it will be 2019 before it can be determined if this cycle will need to be tweaked. The plan is as follows:

Year 1: Report created

Year 2: Report 1 Reviewed

Year 3: Review previous 2 years

Year 4: Review last 3 years and create a new report, but will not look at previous years files.

The Compliance Service Members are still being identified.

### **New Business:**

Mary Sue reminded everyone they will no longer receive annual report reminders. The information is located on the CALEA website.

### **Open Forum:**

Mary Sue noted there has been a decline in responses on the list serve. She reminded the group to respond and help each other whenever possible.

Eric from Alameda County Sheriff's Office asked a question on Performance Measurements and how to train people. Mary Sue responded Valley Com puts employees through a course offered by the University of Washington. Other responses were VPI has a book of steps on how to do Quality Assurance thru in house training. APCO also has a course.

APCO scholarships are up to \$1500 and deadline is March 1.

The next course for CALEA APCO Manager course is April 1. Jo-Anne Munroe will be the instructor.

The hospitality/networking gathering will be held in the hotel lobby at 4:15 PM.

With no further business, Mary Sue adjourned the meeting at 2:06 PM.

Respectfully Submitted,

Tracy Fitzgerald  
Valley Communications Center  
Administrative Services Assistant to Mary Sue Robey